## **Privacy Notice**

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	Governors Services								
What personal data do we need from you?	Names, assessment data								
	Who is the		Boreham Primary School						
		Vho is the Data Controller's				Lauri Almond (Essex County			
Who will be	Data Protection Officer?				Council)				
using your Personal Data?	Are there a	<u>ata</u>	Yes	$\boxtimes$	No				
	Who are they?				Lead Governor for Assessment				
What will it be used for and	The Purpose(s):				To deliver Governor services to the school				
what gives us the right to ask for it and use it?	The <u>Legal Condition(s)</u> :			<ul><li>Legal Obligation</li><li>Substantial Public Interest</li></ul>					
Who else might we share your data with?					Central & Local Government, Other Education Providers, Regulatory Bodies				
Will your data be stored in or accessible from countries with no UK-equivalent Privacy Law protections?					NO				
How long will	When will it stop being used?				When the Governor ceases to work for the school				
your data be kept?	How long after this will it be deleted?				As above				
Our use of the data will be subject to your	<u>Inform</u>	$\boxtimes$	Access	$\boxtimes$	Rectify	$\boxtimes$	<u>Erase</u>		
legal rights (marked if applicable):	Restrict		<u>Portable</u>		Object		Automate		
As you are giving us your data directly:	This is the reason why we are allowed to ask for it and use it:				For statutory purposes to ensure the smooth running of the school				
	This is what could happen if you refused to let us use your				Not applicable				

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	data for this purpose:				
Visit the following links for more information about Privacy Law, our obligations and your Rights:					
	the General Data Protection Regulations 2016	llations 2016			
If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:					
Postal Address	Essex County Council. County Hall. Chelmsford. CM1 1QH				
Email	DPO@essex.gov.uk				
Phone Number	03330322970				
If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:					
Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF				
Online Form	https://ico.org.uk/concerns/handli	ing/			

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